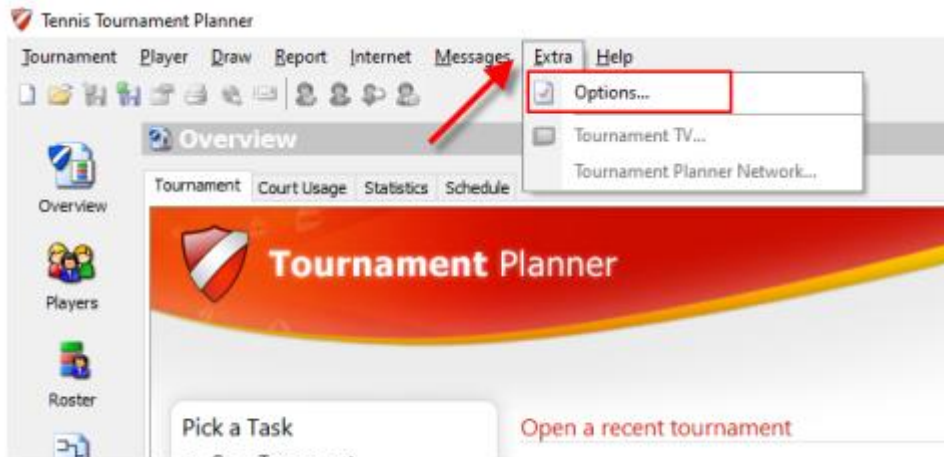


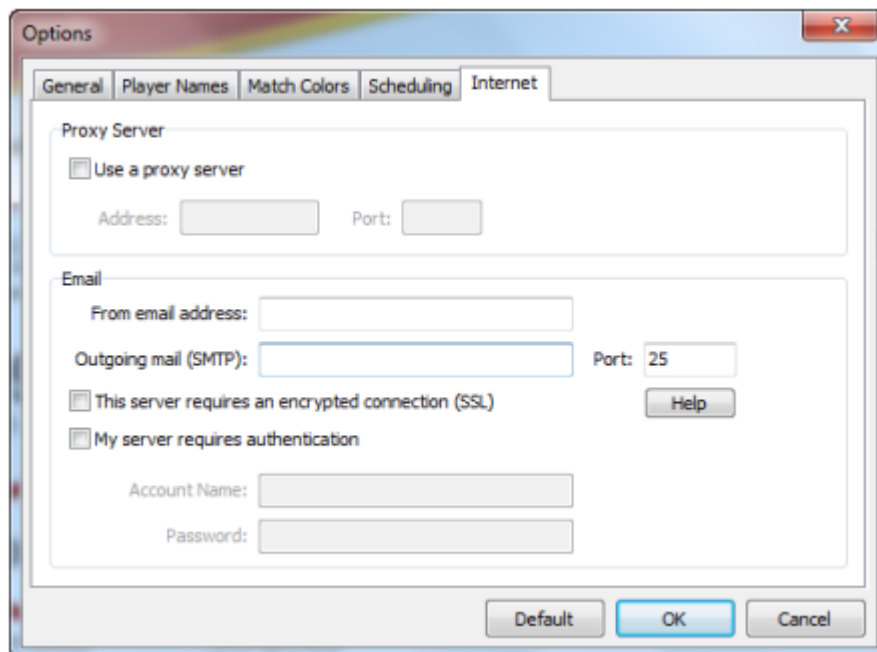
HOW TO SET UP TOURNAMENT PLANNER TO WORK WITH GMAIL, HOTMAIL OR AOL

Please note, whilst this guide is written for Tournament Planner, the process is exactly the same for League Planner however the images have been taken from Tournament Planner.

1. Open TTP and select the Extra - Options tab on the top.



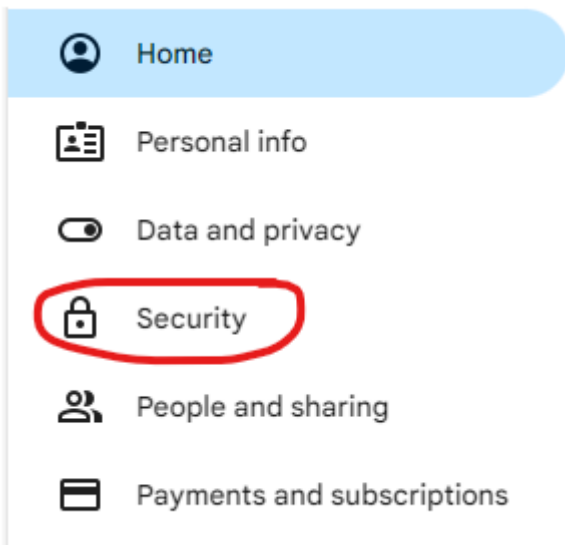
2. **Enter your email account settings** as provided by your **email provider**. The email address settings for Gmail, Hotmail and AOL are given below.



GMAIL

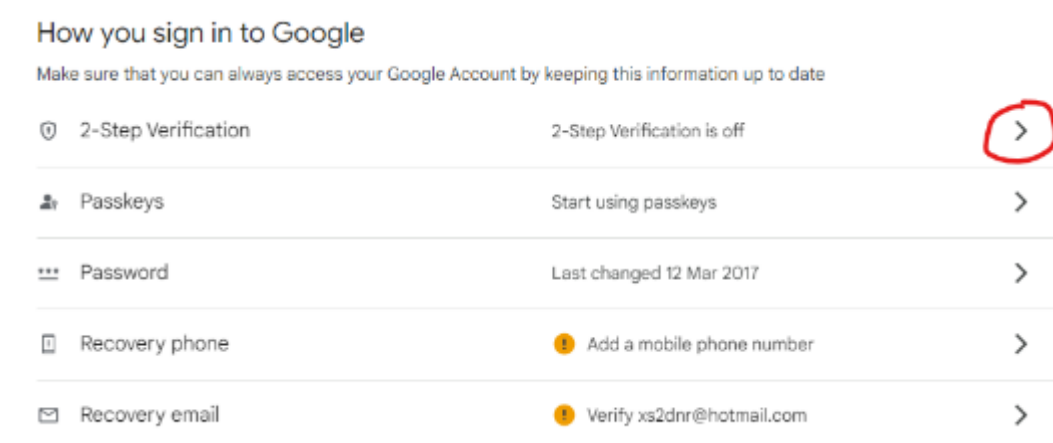
You go to your Google account settings: <https://myaccount.google.com/>

Go to **Security**



Go to **How you sign in to Google**.

Turn on **2-Step Verification**



Stay in the **2-Step Verification** menu and scroll down.

Choose **App passwords**.

App passwords

App passwords aren't recommended and are unnecessary in most cases. To help keep your account secure, use 'Sign in with Google' to connect apps to your Google Account.

App passwords

None



← App passwords

App passwords help you sign in to your Google Account on older apps and services that don't support modern security standards.

App passwords are less secure than using up-to-date apps and services that use modern security standards. Before you create an app password, you should check to see if your app needs this in order to sign in.

[Learn more](#)

You don't have any app passwords.

To create a new app specific password, type a name for it below...

Create

Choose TTP (for example)

Generated app password

Your app password for your device

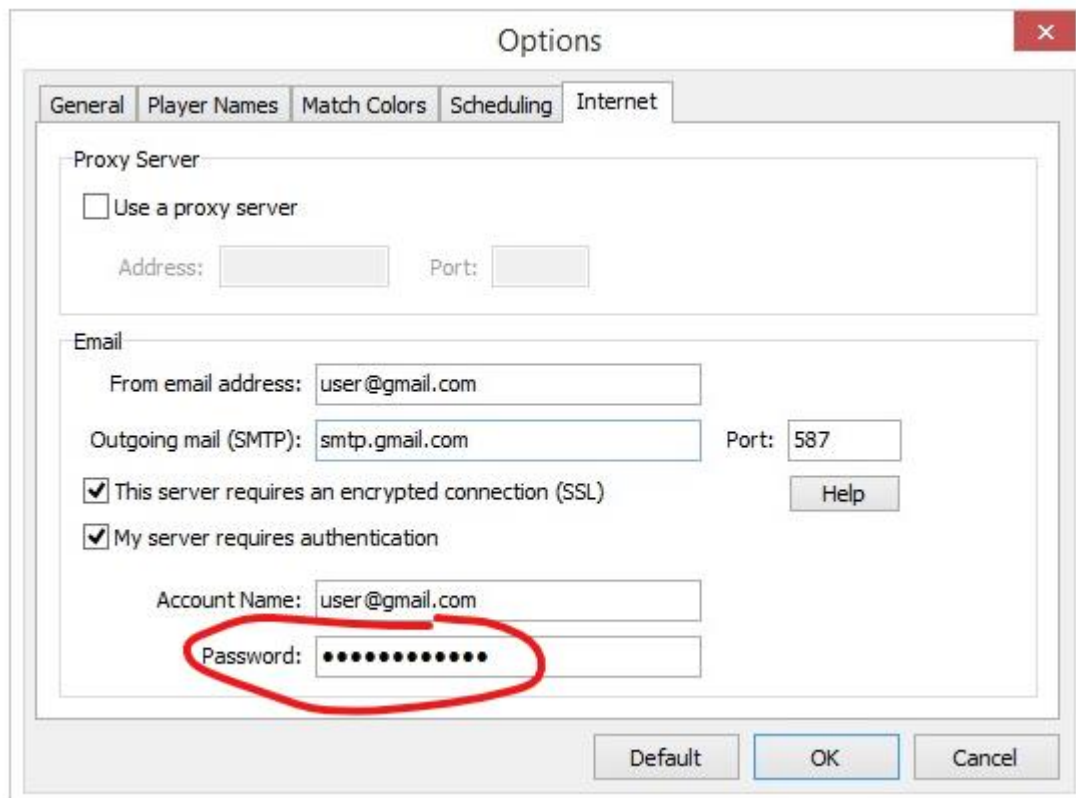
swhy ouvv gjqc xlsc

How to use it

Go to the settings for your Google Account in the application or device you are trying to set up. Replace your password with the 16-character password shown above.

Just like your normal password, this app password grants complete access to your Google Account. You won't need to remember it, so don't write it down or share it with anyone.

Done



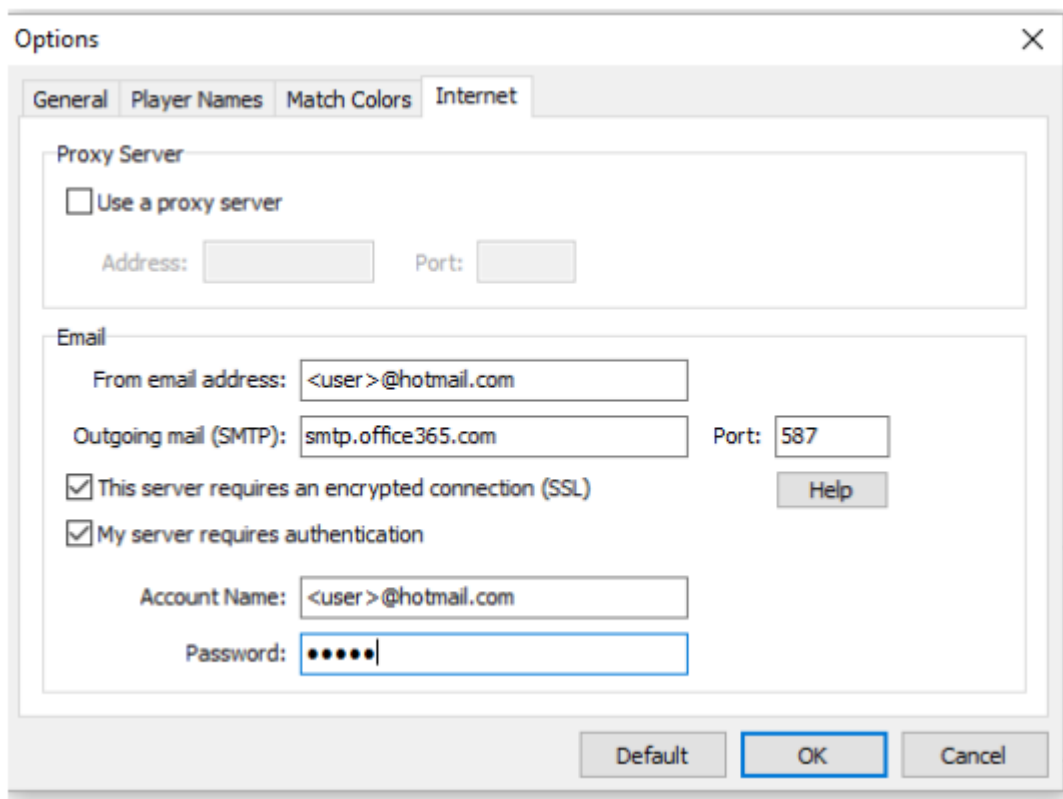
The screenshot shows a dialog box titled "Options" with a close button (X) in the top right corner. The "Internet" tab is selected, and the "Email" section is expanded. The "Email" section contains the following fields and options:

- Proxy Server:** An unchecked checkbox labeled "Use a proxy server". Below it are "Address:" and "Port:" input fields.
- From email address:** A text box containing "user@gmail.com".
- Outgoing mail (SMTP):** A text box containing "smtp.gmail.com".
- Port:** A text box containing "587".
- This server requires an encrypted connection (SSL). A "Help" button is located to the right of this checkbox.
- My server requires authentication.
- Account Name:** A text box containing "user@gmail.com".
- Password:** A text box containing 16 dots, representing the app password. This field is circled in red.

At the bottom of the dialog box are three buttons: "Default", "OK", and "Cancel".

HOTMAIL

Open Tournament planner and go in the main menu to **Extra -> Options ->Internet:**



The screenshot shows the 'Options' dialog box with the 'Internet' tab selected. The 'Proxy Server' section has an unchecked checkbox for 'Use a proxy server' and empty text boxes for 'Address' and 'Port'. The 'Email' section contains the following fields and options:

- 'From email address:' field with the text '<user>@hotmail.com'
- 'Outgoing mail (SMTP):' field with the text 'smtp.office365.com' and a 'Port:' field with the text '587'
- Two checked checkboxes: 'This server requires an encrypted connection (SSL)' and 'My server requires authentication'. A 'Help' button is located to the right of the first checkbox.
- 'Account Name:' field with the text '<user>@hotmail.com'
- 'Password:' field with five dots representing a masked password.

At the bottom of the dialog box are three buttons: 'Default', 'OK', and 'Cancel'. The 'OK' button is highlighted with a blue border.

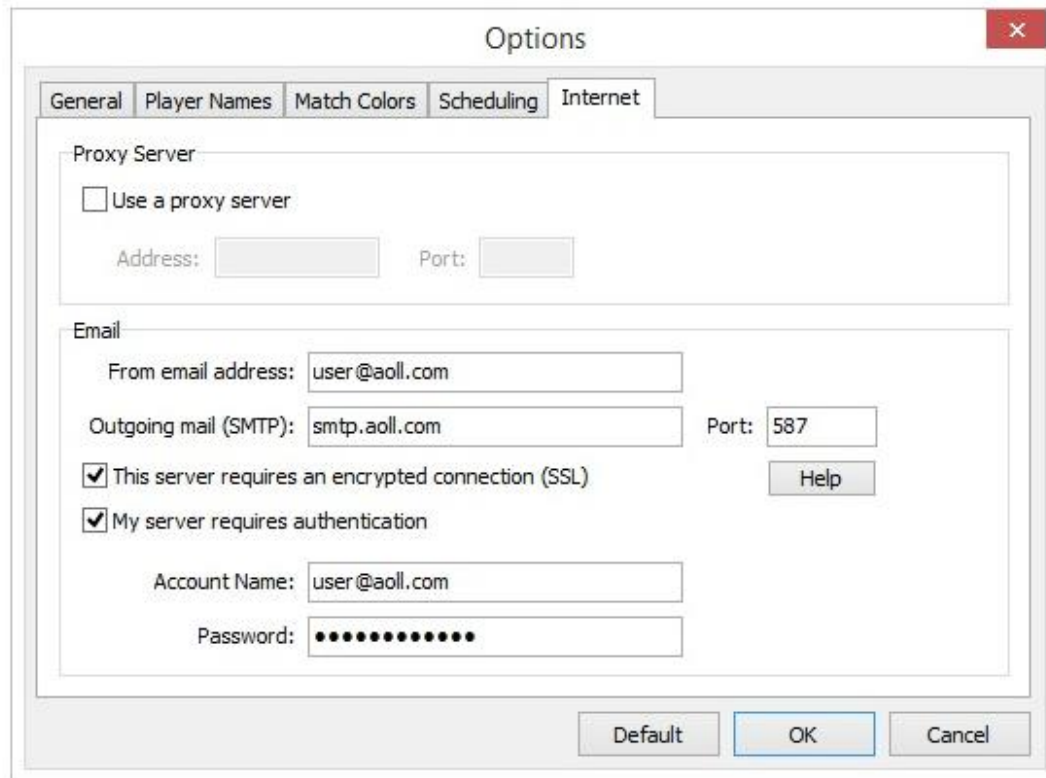
Enter your **full Hotmail email address** (username@hotmail.com) in the **From** email address: field.
Enter **smtp.office365.com** in the **outgoing mail** (SMTP): field.

Enter **587** in the Port: field.

Tick This server requires an encrypted connection (SSL) and My server requires authentication.
Enter your **full email address** (including '@hotmail.com') in the **Account Name:** field. Enter your email password in the Password: field and click **OK**.

AOL

Open Tournament Planner and go in the main menu to **Extra -> Options -> Internet**:



The screenshot shows the 'Options' dialog box with the 'Internet' tab selected. The 'Proxy Server' section has an unchecked checkbox for 'Use a proxy server'. Below it are empty text boxes for 'Address:' and 'Port:'. The 'Email' section has a 'From email address:' field containing 'user@aoll.com', an 'Outgoing mail (SMTP):' field containing 'smtp.aoll.com', and a 'Port:' field containing '587'. There are two checked checkboxes: 'This server requires an encrypted connection (SSL)' and 'My server requires authentication'. A 'Help' button is located to the right of the first checkbox. Below these are 'Account Name:' and 'Password:' fields, both containing 'user@aoll.com' and a masked password respectively. At the bottom of the dialog are 'Default', 'OK', and 'Cancel' buttons.

Enter your **full AOL email address** (username@aol.com) in the **From** email address: field.
Enter **smtp.aol.com** in the outgoing mail (SMTP): field.

Enter **587** in the Port: field.

Tick This server requires an encrypted connection (SSL) and My server requires authentication.
Enter your **full email address** (including '@aol.com') in the **Account name**: field. Enter your email password in the Password: field, and click **OK**.